

TLB

**TOWN OF STETSON
SELECTMAN'S MINUTES**

DATE: April 13, 2022

6:00 P.M.

I. OPEN MEETING

Leslie Merrill opened the meeting by leading the Pledge of Allegiance.

A. ROLL CALL

Millard Butler attended via ZOOM, Leslie Merrill, Danielle Withee and Tammy Buswell were all present.

B. MINUTES OF THE MEETING

1. Approve Town Meeting Minutes

Motion to approve Danielle Withee, seconded by Tammy Buswell

Vote: AYE- Leslie Merrill,
Tammy Buswell, Millard Butler and
Danielle Withee

NAY- None

Motion Passes

Tammy Buswell asked if the interest rate of 7% for delinquent real estate taxes should be left as-is since the Federal regulations cap it at 6%. Millard Butler stated that it should be left as-is since that was what was used during the meeting.

2. Approve March 23, 2022 Meeting Minutes

Motion to approve Tammy Buswell, seconded by Leslie Merrill

Vote: AYE- Leslie Merrill,
Tammy Buswell, Millard Butler and
Danielle Withee

NAY- None

Motion Passes

C. QUIT CLAIM DEEDS- None.

D. WARRANTS

1. Motion by Danielle Withee, seconded by Tammy Buswell to approve Advantage Payroll warrant #19.

Vote: AYE-Millard Butler, Leslie Merrill,
Tammy Buswell and
Danielle Withee
NAY- None
Motion Passes

Leslie Merrill read the line items

2. Motion by Tammy Buswell, seconded by Danielle Withee to approve Advantage Payroll warrant #20.

Vote: AYE-Millard Butler, Leslie Merrill,
Tammy Buswell and
Danielle Withee
NAY- None
Motion Passes

Leslie Merrill read the line items.

3. Motion by Danielle Withee, seconded by Tammy Buswell to approve Expenditures warrant #35.

Vote: AYE-Millard Butler, Leslie Merrill,
Tammy Buswell and
Danielle Withee
NAY- None
Motion Passes

Leslie Merrill read the line items.

4. Motion by Danielle Withee, seconded by Tammy Buswell to approve Expenditures warrant #36.

Vote: AYE-Millard Butler, Leslie Merrill,
Tammy Buswell and
Danielle Withee
NAY- None
Motion Passes

Leslie Merrill read the line items.

5. Motion by Danielle Withee, seconded by Tammy Buswell to approve Expenditures warrant #37.

Vote: AYE-Millard Butler, Leslie Merrill,
Tammy Buswell and
Danielle Withee
NAY- None
Motion Passes

Leslie Merrill read the line items.

Danielle Withee asked how many street lights were in the Central Maine Power bill? Tammy Buswell stated that 24 were listed, so the two new ones had been included.

- E. **BOARD OF ASSESSORS-** no report.

II. **OLD BUSINESS**

- A. Rapid Renewal & Debit/Credit Card machine- left for reference

Tammy Buswell stated that she contacted the state and the card readers will cost \$85.00 each. She also has not heard back from Harris Computer but she saw that Carmel is being charged \$444.64 per year for the modules.

- B. Policy & Procedure manual-

Tammy Buswell forwarded the Word file to the town attorney per his request for him to edit.

- C. ARPA update- no report.

- D. CMP streetlight update-

The bill shows that the two new street lights have been included.

- E. Flagpole at Fire Station/Library- no report.

- F. Town Audit-

We had the auditor come to do the audit on Tuesday and it appeared to go well. She has asked for three items and we will be getting those to her shortly.

- G. Town Annual Report Status- no report.

H. MMA Insurance Findings(plugs and faceplate at sand shed, emergency lights at fire station boiler room)

The insurance company has been updated on the status of the issues and the supply chain issue has been holding up the replacement of the ballasts at the Sand Shed.

I. Safe-

We will check to see if the ARPA funds can be used to purchase a new fire proof safe to hold the Vital records and the Motor Vehicle items.

J. Check Signing-

K. Leslie Merrill motioned to have Danielle Withee assume the backup responsibility of check signing after Brenda Clark's resignation from the Board, seconded by Tammy Buswell.

Vote: AYE-Millard Butler, Leslie Merrill,
and Tammy Buswell .

NAY- None

Danielle Withee abstained.

Motion Passes

L. Heat Pumps

Danielle Withee motioned to accept the quote from Heat Pumps-R-Us, Tammy Buswell seconded the motion.

Vote: AYE-Millard Butler, Leslie Merrill,
Tammy Buswell and

Danielle Withee

NAY- None

Motion Passes

M. Municipal Lawn Care Bids-

McKay's Property Management	\$9,995.00
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Matthew Thibideau	\$10,000.00
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Gray's Construction	\$9,200.00
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N. Cemetery Care Bids

Gray's Construction	\$9,800.00
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Mark McKay	\$9,995.00
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Thumbs Up Landscaping	\$10,000.00
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Tammy Buswell motioned to accept the bid of Gray's Construction for both items, Danielle Withee seconded the motion.

Vote: AYE-Millard Butler, Danielle Withee, and Tammy Buswell .

NAY- None

Leslie Merrill abstained.

Motion Passes

III. NEW BUSINESS

A. Taylor Grading Request

Danielle Withee motioned to accept the \$240.00 increase due to increased fuel costs, Leslie Merrill seconded the motion.

Vote: AYE-Millard Butler, Leslie Merrill, Danielle Withee and Tammy Buswell .

NAY- None

Motion Passes

B. Carry Forward-

Report detailed by Mike Feole

C. Parking Lot/Basketball Court-Tabled until prior vote is determined.

Mike Feole suggested moving the basketball court to behind the building since the current location would be resurfaced and one of the posts would already need to be replaced.

Millard Butler says that he has never seen it in use and the money would be better spent elsewhere.

Danielle Withee said that there is a basketball court at the center of town and it is used frequently.

2020 Tax Year Foreclosures-

Moved to Executive Session

Full Time Employees/Part Time Employees/Non-Employees-

Moved to Executive Session.

IV. COMMITTEE REPORTS

A. ANIMAL CONTROL-

Mike Feole- Noel has been moved to the bi-weekly payroll.

B. APPEALS BOARD- no report.

C. CEMETERY-

Julie Brownie asked if we needed to purchase all new flags or can we use the ones that are not damaged from the previous year? No, we have re-used them in the past.

D. CODE ENFORCEMENT OFFICER- no report.

E. E911- no report.

F. EDUCATION-

Steven Ingalls said that the School Board is hoping to have their budget finished on April 25th. Health Insurance is not increasing and heating fuel cannot be locked in. The new project is on hold until the State approves the framework. The next phase would be to select an architect and start searching for a property.

G. EMERGENCY PREPAREDNESS COMMITTEE-

Danielle Withee said that more volunteers are needed and Eric Strout can train them once they come forward.

H. EMT/RESCUE- None.

I. FIRE DEPARTMENT-

Eric Strout said that he gave a packet earlier and it did not look like the items on it were listed on the reports. Tammy Buswell said that they have been included on the budget and that it would not be reflected in what he was looking at. Eric also said that the phone is not needed and he suggested having it removed.

Danielle Withee motioned to disconnect the phone at the Fire Station, Tammy Buswell seconded the motion.

Vote: AYE-Millard Butler, Leslie Merrill,
Danielle Withee and Tammy Buswell .

NAY- None

Motion Passes

Steve Ingalls asked if the ARPA funds could be used to maintain the Fire Truck? Gene Trojano said that they could buy a new compressor, so we can spend those funds until 2024. He also said that the radios were the big one for the pandemic.

J. MEETINGHOUSE-

Mike Feole reported that the insurance company would be cutting a check for the remainder of the drywall repairs.

K. PARKS & RECREATION- no report.

L. PLUMBING INSPECTOR- no report.

M. RECYCLING & SOLID WASTE COLLECTION- no report.

N. ROAD COMMISSIONER-

Leslie Merrill stated that Joe Gray plans on resurfacing and grading the dirt roads as soon as the posted signs come down.

O. STATE LEGISLATIVE CORRESPONDANCE- no report.

P. TREASURER- no report.

Q. WELFARE DIRECTOR- no report.

R. OTHER- no report.

V. TRAINING-

Sandee will be training on Vitals for the next two Wednesday mornings with the Town Office closed for both sessions.

VI. PUBLIC COMMENTS

Donna Archer- The post office said that we can take recyclables to Corinth? Yes-Wednesday, Friday and Saturday.

Jody Lyford- Is the newsletter coming out soon? Yes- Laura said it will come out soon.

Jody Lyford- We can put the recycling information in it.

Jody Lyford- Where is the Heat Pumps-R-Us located in town? Merrill Road, 3rd house on the right from Rt 222.

Steven Ingalls- When are we planning a meeting for ARPA? That has not been planned yet.

VII. SELECTMEN COMMENTS-

Danielle Withee- I have a question for Jody- We have been having issues in the Town Office with our server and we would like to use one of the desks that was going to be sold that you had marked for sale, is that all right? Jody-Yes, it is only \$3.00, so take as many as are needed.

VIII. EXECUTIVE SESSION

Danielle Withee motioned to enter Executive Session for 4056-E Attorney, seconded by Leslie Merrill.

Vote: AYE-Millard Butler, Leslie Merrill,
Danielle Withee and Tammy Buswell .

NAY- None
Motion Passes

Tammy Buswell motioned to exit Executive Session for 4056-E Attorney, seconded by Danielle Withee.

Vote: AYE-Millard Butler, Leslie Merrill,
Danielle Withee and Tammy Buswell .
NAY- None
Motion Passes

Danielle Withee motioned to enter Executive Session for 4056-B Confidential Documents, seconded by Tammy Buswell.

Vote: AYE-Millard Butler, Leslie Merrill,
Danielle Withee and Tammy Buswell .
NAY- None
Motion Passes

Tammy Buswell motioned to exit Executive Session for 4056- B Confidential Documents, seconded by Danielle Withee.

Vote: AYE-Millard Butler, Leslie Merrill,
Danielle Withee and Tammy Buswell .
NAY- None
Motion Passes

Tammy Buswell motioned to release all outstanding real estate liens for the 2020 tax year, Danielle Withee seconded the motion.

Vote: AYE-Millard Butler, Leslie Merrill,
Danielle Withee and Tammy Buswell .
NAY- None
Motion Passes

Tammy Buswell motioned to enter Executive Session for 4056-A Personnel, seconded by Danielle Withee.

Vote: AYE-Millard Butler, Leslie Merrill,
Danielle Withee and Tammy Buswell .
NAY- None
Motion Passes

Tammy Buswell motioned to exit Executive Session for 4056- A Personnel, seconded by Leslie Merrill.

Vote: AYE-Millard Butler, Leslie Merrill,
Danielle Withee and Tammy Buswell .
NAY- None
Motion Passes

Tammy Buswell motioned to adjust employees on the payroll system for the 2021 tax year that were compensated through warrants, Danielle Withee seconded the motion.

Vote: AYE-Millard Butler, Leslie Merrill,
Danielle Withee and Tammy Buswell .

NAY- None
Motion Passes

IX. ADJOURNMENT

Upon motion by Tammy Buswell, seconded by Danielle Withee, it was Unanimously voted to adjourn the meeting at 9:30 p.m.

_____ Millard Butler, Chairman

_____ Leslie Merrill, Vice Chairman

Tammy B Buswell _____ Tammy Buswell

Danielle Withee _____ Danielle Withee

_____ vacant