

**TOWN OF STETSON**  
**SELECTMEN'S MINUTES**  
**JUNE 25, 2025**  
**TIME: 6:00 P.M.**

**I. OPEN MEETING**

Millard Butler opened the meeting by leading the Pledge of Allegiance.

**A. ROLL CALL**

Millard Butler, Jody Lyford, Gene Trojano, Leslie Merrill, and Tammy Buswell were present. Administrative Assistant position vacant.

**B. MINUTES OF THE MEETING**

1. Upon motion by Gene Trojano, seconded by Leslie Merrill, it was unanimously voted to approve the June 25, 2025 Meeting Minutes. Discussion – None
2. Town Meeting Minutes – Tammy Buswell did a draft and will connect with Danielle Davis, prior Administrative Assistant, to verify everything is covered prior to being filed. Millard Butler stated signatures are not required for this document.

**C. QUIT CLAIM DEEDS – None**

**D. WARRANTS**

**1. Bangor Payroll # 25**

Upon motion by Jody Lyford, seconded by Leslie Merrill, it was unanimously voted to approve Bangor Payroll # 25. Discussion – Millard Butler inquired about paying Danielle Davis's remaining vacation time. Jody Lyford stated it would be done on the next pay period.

**2. Expenditures # 29**

Upon motion by Jody Lyford, seconded by Gene Trojano, it was voted 4-0 to approve Expenditures # 29. Leslie Merrill abstained. Discussion – None

**E. BOARD OF ASSESSORS – None**

**II. OLD BUSINESS**

- A. Meeting House – Three members of the Beacon of Light Christian Fellowship Church were in attendance. There was discussion regarding town renting on a Sunday, cost of utilities, rental agreement wording and rent. With agreement from the members of Beacon of Light Christian Fellowship, upon motion by Millard Butler, seconded by Gene Trojano, it was unanimously voted to approve an increase in monthly rent from \$300 to \$500. Tammy Buswell will make the adjustments to reflect the new payment amount and forward it to James Pratt for signatures which will then be returned to the Board to sign.

Tammy Buswell advised she had received notification that the Maine Steeples Fund had awarded the grant for the sum of \$7,500. She stated that in the letter, the grant predominantly was awarded for structural timber fund repairs, which was never disclosed in the multitude of conversations and emails with Maine Steeples Fund. She reminded the Board that the cost of the bid was \$32,600, which did not include the rebuilding of the temporary fix of the damage to the steeple. Tammy Buswell also stated the letter allowed the Town to apply for a grant when the repairs to the timbers needed to be done with the engineer stating a 1–5-year time period for that work to be completed. Millard Butler questioned the cost of cosmetic repairs vs the grant approval and that it would be damaged when the repairs to the timbers needed to be done. Upon motion by Millard Butler, seconded by Gene Trojano, it was unanimously voted to cancel this project. Tammy Buswell will reach out to both Maine Steeples Funds and Modern Decorators LLC to let them know.

- B. Unit 3 Rental – Jody Lyford advised this is still available.
- C. Resident Mailboxes – William Barriault stated he went to 950 Lakins Road but has been unable to speak with the resident. The current mailbox is cemented into a 5-gallon bucket but it is not known how it was this past winter. He has also not been able to contact the Everett’s Landing resident regarding his mailbox.
- D. Dead River – Millard Butler advised Dead River was there today to look at the project. On Tuesday, July 1, they will return to remove the wall, remove the tank and rebuild the wall. Within 7-10 days, Dead River will remove the 4 propane tanks, dig a trench, replace those tanks with a single larger tank and reseed any grass that has to be dug up. The plan is for a July 12, 2025 completion date which will satisfy the original agreement made.
- E. Sexton – Leslie Merrill reached out to Dorr’s Construction but had no return telephone call. He stated he had an interested party but that party had not shown up at tonight’s meeting, as requested. Julie Brownie stated the newly appointed sexton, Matthew Roberts, is interested in digging the graves. Leslie Merrill will coordinate with Mr. Roberts and provide him with all interested parties and let the sexton handle the coordination.
- F. Jennifer Torrey-Food Sovereignty – Tabled
- G. Doug Peck-Herb’s Landing/Lane – Millard Butler spoke with Danielle Davis, Tax Assessor, and the Town does in fact own the property that resident Rod Underhill wants to cut the trees from. Millard Butler has advised Mr. Underhill of his findings.
- H. Roadside Mowing – Millard Butler spoke with the contractor who had some confusion regarding the contract. Millard Butler will coordinate with the contractor to get this started.
- I. Cemetery and Municipal Mowing – Millard Butler spoke with the contractor regarding the mowing and the failure to notify the Town Office each time the mowing had been completed.
- J. Trash Contract – Millard Butler stated there was some confusion on payments made to Doug’s Disposal. Millard Butler attempted to locate a signed contract but was unable to find one. He reached out to the contractor who advised he was not aware of any payment issues and believed he actually had a signed contract. Millard Butler will continue to follow-up on this.

### **III. NEW BUSINESS**

- A. End-of-Year Closing – The Town Office will be closed Friday, July 27, 2025 to complete the end-of-year closing.

#### **IV. COMMITTEE REPORTS**

- A. ANIMAL CONTROL – Gene Trojano stated he spoke with the ACO, Danielle Withee, regarding her reports. He told her to reach out to Tammy Buswell to see if it was all right with her if Danielle Withee sent her the completed reports. He does know she was working on them. Tammy Buswell confirmed Danielle Withee had, in fact, reached out but that she had not received any further correspondence including reports from Danielle Withee. Millard Butler will follow up on this.
- B. APPEALS BOARD – Nothing
- C. CEMETERY – Nothing
- D. CODE ENFORCEMENT OFFICER/PLUMBING INSPECTOR/E911 – Nothing
- E. EDUCATION – Nothing
- F. EMERGENCY PREPAREDNESS COMMITTEE – Nothing
- G. FIRE DEPARTMENT/EMT/RESCUE – Nothing
- H. LIBRARY – Jody Lyford advised Matthew Roberts had agreed to do the necessary painting for just the cost of the paint and this work has been completed.
- I. MEETINGHOUSE – As stated above in Old Business
- J. ORDINANCE COMMITTEE – Nothing
- K. PARKS & RECREATION – Nothing
- L. PLANNING BOARD – Nothing
- M. RECYCLING & SOLID WASTE COLLECTION – Jody Lyford stated the cost of replacement for the toters due to theft or damage was \$90 apiece. There are also 140 remaining. Millard Butler thought Doug's Disposal still had their toters at the Fire Station the Town had borrowed and will let them know they could be picked up.
- N. ROAD COMMISSIONER – William Barriault advised cold patch completed on the Merrill Road and Lapoint Road and is hoping to do more after July 1<sup>st</sup>. There was tree trimming done and he would like to do more, along with some ditching, focusing primarily on the Cross Road and Merrill Road prior to the August paving. There was also discussion regarding footage off the Town roads to do this work with William Barriault stating that work could be completed 14-½ feet off the edge of the roads.
- O. STATE LEGISLATIVE CORRESPONDANCE – Nothing
- P. TREASURER – Nothing
- Q. WELFARE DIRECTOR – Nothing
- R. OTHER – Nothing

#### **V. TRAINING – Nothing**

**VI. PUBLIC COMMENTS** – Steve Ingalls thanked Gene Trojano and Tammy Buswell for their work while sitting on the Board.

**VII. SELECTMEN COMMENTS** – Jody Lyford thanked Gene Trojano and Tammy Buswell for their work. Tammy Buswell stated there were things she enjoyed and there were things she wouldn't miss. However, she continued with the strength of the Board she had to work with and all they as a group had accomplished.

**VIII. EXECUTIVE SESSION – 405-6(A) – Hiring Letter for new Administrative**

**Assistant**

Upon motion by Millard Butler, seconded by Gene Trojano, it was unanimously voted to enter executive session at 7:29 p.m.

Upon motion by Jody Lyford, seconded by Gene Trojano, it was unanimously voted to exit executive session at 7:36 p.m.

Upon motion by Jody Lyford, seconded by Millard Butler, it was unanimously voted to accept the letter of hiring for Dawn LePage.

**IX. EXECUTIVE SESSION 405-6-A – Employee Pay Raises**

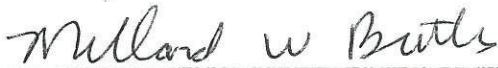
Upon motion by Jody Lyford, seconded by Gene Trojano, it was unanimously voted to enter executive session at 7:38 p.m.

Upon motion by Jody Lyford, seconded by Millard Butler, it was unanimously voted to exit executive session at 8:04 p.m.

Upon motion by Tammy Buswell, seconded by Jody Lyford, it was unanimously voted to approve the pay raises as discussed in executive session and to give Karen Wilber a two-vacation.

**X. ADJOURNMENT**

Upon motion by Gene Trojano, seconded by Tammy Buswell, it was unanimously voted to adjourn the meeting at 8:05 p.m.

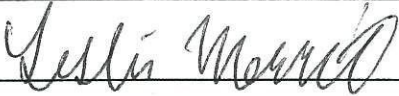


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Millard Butler, Chair



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Jody Lyford, Vice Chair

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Gene Trojano



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Leslie Merrill

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Tammy Buswell

Respectfully submitted – Tammy Buswell