

**TOWN OF STETSON  
MEETING MINUTES**

**JULY 9, 2025**

**6:00 P.M.**

**I. OPEN MEETING-**

Millard Butler opened the meeting by leading the Pledge of Allegiance.

**A. ROLL CALL**

In Attendance: Millard Butler, Jody Lyford, Webster Young, Michael Kamorski,  
Dawn LePage

Absent: ~~Lester~~ Merrill

LES

**B. MINUTES OF THE MEETING**

1. Approve June 25, 2025 Meeting Minutes

Could not approve due to no Quorum, will add to next Agenda

**C. QUIT CLAIM DEEDS**

Had already been signed, but misplaced. It was re-signed again and will be sent to Farrell, Rosenblatt and Russell

**D. WARRANTS**

1. Bangor Payroll Warrant #1

Motion to approve made by Jody, Seconded by Mike, Vote: All in favor

**Status:** Approved

2. Expenditures Warrant #1

Motion to approve made by Jody, Seconded by Mike, Discussion: Millard requested to withhold payment for Roadside Mowing, citing the need for improvement in service.

Vote: All in favor, with noted exception

**Status:** Approved, excluding Roadside Mowing payment

**E. BOARD OF ASSESSORS**

**II. OLD BUSINESS**

**A. Meeting House-**

**Steeple Project Update**

- o Tammy reached out to Maine Steeple and Kevin.
- o Kevin understands the reasoning behind not proceeding with the steeple project.

**Grant Application**

- o A grant has been applied for.
- o Dawn will be responsible for rewriting the grant.

**Timber Work**

- The timber project will move forward.
- This work must be put out to bid.

### Infrastructure Concern

- Catch basins need attention and require action.

### Public Comments:

#### • WiFi Access:

- Jody noted that WiFi currently doesn't reach the proposed room; a ~~hardwired~~ connection would be necessary.
- Mike recommended installing a WiFi booster to improve connectivity.
- **Additional Notes:**
- Group emphasized this would not be their permanent location and they plan to seek alternative space in the future.
- **Outcome:** Proposal was reviewed by the Board and **approved**

#### B. Resident Mailboxes

- Box 951-William Barriault checked, was unable to reach the homeowner-Needs to stay on agenda

#### C. Dead River

- The team has removed the tank and dismantled the adjacent wall to facilitate disposal.
- They will return to complete the line connections for the remaining tanks.
- This work will conclude their contractual obligations related to the boiler replacement project.

#### D. Jennifer Torrey – Food Sovereignty

- Reported that the Ordinance Committee previously did not have the Food Sovereignty Ordinance, but it has now been added.
- **John (Department of Agriculture)** contacted the town regarding an item of food originating from Stetson and asked whether the town had officially passed the ordinance.
- **Action Item:** Dawn will reach out to John for clarification and additional information.
- The Committee will review
- Item will be removed from the agenda

#### E. Sand & Salt Shed Door

- **Site Visits Update:** Millards inquiries have not been responded too.
- **Estimate Follow-Up:** William will provide a copy of the estimate

### III. NEW BUSINESS

#### A. Nomination of Chair and Vice Chair

- **Chair Nomination:** Jody nominated Millard for Chair. Mike seconded the nomination. Vote: Millard abstained.
  - Mike nominated Jody for Vice Chair. Millard seconded the nomination. Vote: Jody abstained.

#### B. Appointment of Department Liaisons-

- Animal Control- 1<sup>st</sup> Mike, 2<sup>nd</sup> Millard
  - Cemetery/Sexton- 1<sup>st</sup> Les, 2<sup>nd</sup> Jody
  - Assessor/CEO/Planning Board- 1<sup>st</sup> Millard, 2<sup>nd</sup> Webster
  - Dam- 1<sup>st</sup> Millard, 2<sup>nd</sup> William
  - Emergency Preparedness Committee- 1<sup>st</sup> Les, 2<sup>nd</sup> Mike
  - Fire Department/EMS- 1<sup>st</sup> Les, 2<sup>nd</sup> Webster
  - Library- 1<sup>st</sup> Jody, 2<sup>nd</sup> Webster
  - Meeting House- 1<sup>st</sup> Les, 2<sup>nd</sup> Mike-Dawn will be point of contact for emails and administrative duties for this
  - Mowing (municipal, cemetery, roadside) 1<sup>st</sup> Millard, 2<sup>nd</sup> William
  - Newsletter- 1<sup>st</sup> Jody, she stated that she doesn't need a second
  - Ordinance Committee- 1<sup>st</sup> Mike
  - Parks & Rec- 1<sup>st</sup> Jody, 2<sup>nd</sup> Webster
  - Plowing/Office Closure- 1<sup>st</sup> Webster, 2<sup>nd</sup> Les
  - Roads- 1<sup>st</sup> Webster, 2<sup>nd</sup> Les
  - Town Office- 1<sup>st</sup> Jody, 2<sup>nd</sup> Mike
  - Waste Collection- 1<sup>st</sup> Millard, 2<sup>nd</sup> Webster
  - Zoom- 1<sup>st</sup> Mike
- All Approved
- Public Comment:**
- Schools-1<sup>st</sup> William- He gets notified by the bus garage when there are school closures or early release.

#### C. Appointment of Road Commissioner-The position of Road Commissioner is appointed by the Board of Selectman for a term of one year.

- Nomination: Millard nominated William for the role.
- Second: Jody seconded the nomination.
- Vote: The nomination was unanimously approved.

William accepted the appointment but clarified that he would not be directly performing the duties of the role. Oversight of road-related work will continue under the current arrangement.

#### **D. Add Dawn to bank account & credit card**

- 3 ○ Motion made by Jody, 2<sup>nd</sup> by Millard to add Dawn LePage to all Town of Stetson bank accounts and as a signer for accounts held at Maine Savings Bank. All Approved
- 4 ○ Motion by Jody, 2<sup>nd</sup> by Millard to remove Karen Wilber from the Maine Savings Visa Business Black credit card and to put the card in Dawn LePages name. All Approved
- 5 ○ Motion by Jody, 2<sup>nd</sup> Millard, to make Dawn LePage as the executive for Bangor Payroll. All Approved

#### **E. MacKenzie Grant Update**

##### **Date Received:** Mid-June

- Grant application was not approved.
- Formal notification letter was received in mid-June.
- Plan to resubmit the application next year.
- Action Item: Dawn will begin learning grant writing to strengthen the resubmission effort.

#### **F. Tax Assessor**

- RCS has confirmed they are available to begin work at any time.
- Before sending a contract, RCS needs to review the town's property valuations.
- Contract terms and pricing will be determined after reviewing valuations.
- RCS utilizes Trio, which is the same software system used by the town.

##### **Outstanding Questions:**

- Does RCS bill by the hour or by project?
- Is their pricing structure flexible or tailored to align with the town's budget?
- Should RCS be tasked with updating or managing the town's tax maps?

### **IV. COMMITTEE REPORTS**

#### **A. ANIMAL CONTROL**

- Millard spoke with Danielle Withee regarding report submissions.
- Danielle Davis confirmed she only received the February report.
- Danielle Withee mentioned she changed computer programs, which may have affected report distribution.
- Dawn and/or Mike will follow up with Danielle Withee to obtain March through June reports.
- Once retrieved, the reports will be emailed to the Town Office and CC'd to Mike

#### **B. APPEALS BOARD -Nothing**

**C. CEMETERY-**

- Cremation Services: Matthew has completed one cremation.
- Community Coordination: Matthew has been in contact with Mark Pierce from Exeter and reports that Mark has been helpful.
- Maintenance Plans: Maine Graveside Maintenance will begin work on Clark's Hill.
- Tree Removal Inquiry: Julie asked if someone is planning to cut trees at Mount Pleasant. Action item: Ask Rick if he is willing to do the work.

**D. CODE ENFORCEMENT OFFICER/PLUMBING INSPECTOR/E911-Nothing**

**E. EDUCATION**

- Steven Ingalls (school board member) reported that Central Middle School and Central High School continue to rely on bottled water due to lead contamination detected in the shared well.
- He also noted that the U.S. Department of Education is currently withholding federal funding for schools, which could potentially impact RSU 64's operations. Ingalls mentioned that the funds may be released pending federal review, but no timeline has been provided.

**F. EMERGENCY PREPAREDNESS COMMITTEE-**

- **Social Media Updates:** Jody noted that Rita is notified for posting updates and information on the Stetson Community Facebook page.
- **Emergency Preparedness** Mike volunteered to create a recall roster for the Office and Selectboard. This roster will help ensure key personnel can be contacted quickly in case of an emergency or unexpected event.

**G. FIRE DEPARTMENT/EMT/RESCUE-Nothing**

**H. LIBRARY –**

- Julie Brownie shared that the Chewonki group will be arriving on Monday morning at **10 AM**, bringing reptiles for the event.

**I. MEETING HOUSE-Nothing**

**J. ORDINANCE COMMITTEE-Nothing**

**K. PARKS & RECREATION-**

- Volunteer Recruitment: A request for volunteers was posted on Facebook.
- Access to Shed: Volunteers will require keys to the shed.
- Key Management: Dawn will be responsible for creating a key sign-out sheet.

**L. PLANNING BOARD-Nothing**

**M. RECYCLING & SOLID WASTE COLLECTION-Nothing**

## N. ROAD COMMISSIONER-

- Attendees & Notes:
- William: Mentioned there's not much going on at the moment. Ordered approximately a dozen road signs.
- Matthew Roberts: Volunteered to install the road signs and dig the necessary holes.
- Vendor Info: Road signs were purchased from *White Signs*.
- Roadwork & Maintenance Updates:
- Paving Schedule: According to Ralph from the paving company, paving is scheduled for the third week of August.
- Blaisdell Road: Ditching is planned.
- Everett's Landing: Will add gravel
- Mt. Pleasant Road ("The Flats"):
  - Requires gravel.
  - Will undergo roadside mulching.
- Grading: Will be done once or twice more, as needed.

N. STATE LEGISLATIVE CORRESPONDANCE-Nothing

O. TREASURER-Nothing

P. WELFARE DIRECTOR-Nothing

Q. OTHER -Nothing

## V. TRAINING-Dawn is in training

## VI. PUBLIC COMMENTS-

- **Proposal Submitted:** Julie Browning presented a proposal on behalf of the Historical Society to rent the vacant room at the Town Office.

### **Public Comments:**

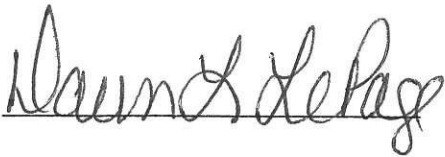
- Julie Brownie presented a proposal to rent unit 3.
- Rental Terms: \$100.00/month, for a period of six months (May–October), to be renewed annually.
- Temporary workspace for archival and research projects.
- Monthly meetings on Thursdays from 6:30–7:30 PM, aligned with the town office's extended hours.
- **Action Item:** Dawn will draft the rental contract.
- **Occupancy Request:** Julie indicated interest in occupying the room as soon as possible.
  
- **Wifi Access:**
- Jody noted that WiFi currently doesn't reach the proposed room; a hardwired connection would be necessary.
- Mike recommended installing a WiFi booster to improve connectivity.
- **Additional Notes:**
- Group emphasized this would not be their permanent location and they plan to seek alternative space in the future.
- **Outcome:** Proposal was reviewed by the Board and **approved**

VII. SELECTMEN COMMENTS-None

VIII. EXECUTIVE SESSION-None

IX. ADJOURNMENT- Jody made a motion to Adjourn meeting Mike 2<sup>nd</sup>.  
Meeting adjourned at 7:26pm 6

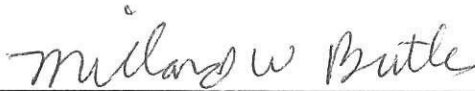
Respectfully Submitted:



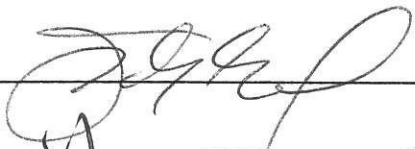
Dawn LePage-Administrative Assistant



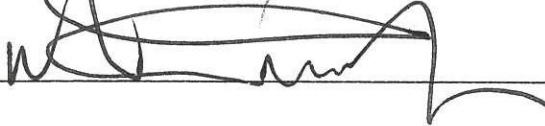
Date



Millard Butler, Chair



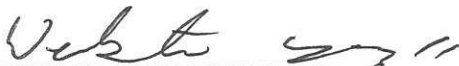
Jody Lyford, Vice Chair



<sup>ael</sup>  
Micheal Kamorski

Lester Merrill

Les



Webster Young

