

**TOWN OF STETSON  
SELECTMEN'S MEETING  
DATE: September 22, 2021  
6:00 P.M.**

**I. OPEN MEETING**

Leslie Merrill opened the meeting by leading the Pledge of Allegiance.

**A. ROLL CALL**

Leslie Merrill, Brenda Clark, Tammy Buswell and Danielle Withee were present.  
Millard Butler was absent.

**B. MINUTES OF THE MEETING**

1. Upon motion by Brenda Clark, seconded by Danielle Withee, it was unanimously voted to approve September 8, 2021 Meeting Minutes with the following correction:  
VII. Public Comments – on the first line it should read Brent Dorman not Jeff Dorman.

**C. QUIT CLAIM DEEDS – None**

**D. WARRANTS**

1. Upon motion by Brenda Clark, seconded by Danielle Withee, it was unanimously voted to approve Advantage Payroll Warrant #6.
2. Upon motion by Tammy Buswell, seconded by Brenda Clark, it was unanimously voted to approve Expenditures #11.
3. Upon motion by Tammy Buswell, seconded by Leslie Merrill, it was unanimously voted to approve Expenditures #12.

**E. BOARD OF ASSESSORS**

Upon motion by Danielle Withee, seconded by Leslie Merrill, it was unanimously voted to approve a tax abatement for a Homestead Exemption. A copy of the abatement was also signed by the Board and given to the residents requesting the abatement.

Documentation was provided to the Board regarding mil rate proposals of 16.5, 16.75 and 17.0. Tammy Buswell advised the recommendation by the Tax Assessor was to set the rate at 17.0. There was lengthy discussion by both members of the Board and the public regarding the mock tax bills that were not received by the residents, how the assessments were completed, if the supplements were factored into the equation, etc. †,

Upon motion by Danielle Withee, seconded by Leslie Merrill, it was unanimously voted to table the mil rate until further questions could be answered.

## II. OLD BUSINESS

### A. Foreclosure Buy Back Program - Tabled

### B. CMP update regarding LEDs and streetlights

Tammy Buswell stated Diane Lacadie received notification that the work would begin the end of November, first of December.

### C. Meetinghouse repairs update

Danielle Withee and Brenda Clark met with Chad Parizo, who had given the \$1500 estimate for the work. This would include 4 sheets of sheetrock, plus all the finishing materials and labor. Danielle stated the studs and pressure-treated looked fine behind the damaged sheetrock, as well as the styrofoam insulation. The only concern Mr. Parizo had was the cost of matching and replacing the vinyl molding. They also noticed there was another section of wall that was also missing the vinyl molding and suggested maybe it could all be done at the same time. Upon motion by Tammy Buswell, seconded by Leslie Merrill, it was unanimously voted to have the sheetrock work completed.

Danielle continued with Barry Witham will need to be contacted with a lighting issue. Nevin Miller told them the outside lights were not working properly. The right one was not working at all and the left had a lens issue. She advised they also took measurements of the Meetinghouse floor for painting. The consensus of the Board was to hold off on painting until the sheetrock work had been completed. Also the dehumidifiers put in place were actually air purifiers, and Danielle questioned whether dehumidifiers should be purchased. Consensus was to wait until spring to see if the Meetinghouse basement flooded before any purchases should be made.

### D. Status of applicants regarding open positions within the town – Tabled

### E. Zoom policy – Tabled

### F. Computer needs for upcoming elections

Jeff Perry is working on this issue.

### G. ARPA update

Tammy Buswell stated Diane Lacadie told her she should have access to the portal tomorrow for the Town's opt-in process.

### H. School tax update – Tabled

### I. Premium Choice Broadband

Mr. Varney resubmitted the application and should have an answer in November.

### J. Big Trash Day selectmen coverage

Leslie Merrill and Danielle Withee will take care of this coverage.

## III. NEW BUSINESS

### A. Rapid Renewal for registrations

Tammy Buswell reached out to Customer Service at INFORME, the program through the state. There will be a 2% fee for credit cards and no fee for electronic checks. The 2% will fluctuate depending on the charges. Regarding a debit/credit card machine implemented in the Town Office for residents to pay registrations, taxes, etc., there is a \$65-\$85 fee for the machine and was told there was no annual subscription fees. Again, the 2% fee would be charged to the residents and would fluctuate depending

on the cost of what they were paying. She did state she had spoken to Diane Lacadie regarding this, and Diane's concern was training while the Town Office was currently short-staffed.

#### IV. COMMITTEE REPORTS

A. ANIMAL CONTROL – None

B. APPEALS BOARD – None

C. CEMETERY

Leslie Merrill stated he had spoken to Mark McKay regarding the resident's complaint of Clark's Hill Cemetery. Mark had been sick but has since taken care of the issue.

Julie Brownie stated the signs from Sign Services, Inc. were completed. She is going to get metal posts from Home Depot, which are reasonably priced. Julie reached out to a few tree service companies, but only one got back in touch with her. She will be meeting with that company as well as Mark McKay to address the trees and limbs which need to be cut.

Tammy Buswell and members of her family did some Veterans work at all 3 cemeteries and removed some fallen branches from Coboro Road Cemetery. She also stated the large animal hole at the Dresser lot at Coboro Road Cemetery was back.

She has reached out to Joe Gray to address this.

D. CODE ENFORCEMENT OFFICER – None

E. E911 – None

F. EDUCATION – None

G. EMERGENCY PREPAREDNESS COMMITTEE – None

H. EMT/RESCUE – None

I. FIRE DEPARTMENT

Leslie Merrill advised that Assistant Fire Chief Mark McKay told him if anyone had any questions or concerns, they are welcome to contact him.

J. MEETINGHOUSE – As stated above under "Old Business"

K. PARKS & RECREATION

Brenda Clark stated on behalf of Bethany Leighton that soccer has gone really well.

They were also in the process of doing Trunk or Treat again this year.

L. PLANNING BOARD – None

M. PLUMBING INSPECTOR – None

N. RECYCLING & SOLID WASTE COLLECTION

There was a letter from Sullivan's Waste regarding safety procedures that will be implemented regarding the increase in Covid cases. This letter will be an insert into The Rolling Thunder so all residents will be aware.

O. ROAD COMMISSIONER – None

P. STATE LEGISLATIVE CORRESPONDANCE – None

Q. TREASURER

Treasurer's Report was provided to the Board.

R. WELFARE DIRECTOR – None

S. OTHER – None

**V. TRAINING – None**

**VI. PUBLIC COMMENTS**

Steve Ingalls inquired as to the status of the Policy & Procedure manual on whether it was with the Town Attorney or MMA. Tammy Buswell responded that Diane Lacadie had been provided a copy for updates. He also inquired if the Treasurer’s Report that was provided to the Board could also be provided to the residents. Danielle Withee stated it may fall under the Freedom of Information but was unsure if it was just for viewing or if an actual copy could be obtained. Tammy Buswell will follow-up with Diane on this.

Jody Lyford asked for more information regarding the Sullivan’s Waste conversation from above, which Danielle Withee clarified for the public in attendance. Jody also voiced frustration on the fact she was still waiting to get a copy of the Line-Item Expenditures for fiscal year 2019-2020 that was supposed to have been provided to the residents at Town Meeting. She also asked why “Approve Town Meeting Minutes” had been removed from the agenda. Tammy Buswell replied that, because Millard Butler had requested this information and he would not be in attendance for tonight’s meeting, it would be on the October 13, 2021 agenda.

**VII. SELECTMEN COMMENTS – None**

**VIII. EXECUTIVE SESSION – None**

**IX. ADJOURNMENT**

Upon motion by Tammy Buswell, seconded by Danielle Withee, it was unanimously voted to adjourn the meeting at 7:16 p.m.

\_\_\_\_\_ Millard Butler, Chairman

\_\_\_\_\_ Leslie Merrill, Vice Chairman

\_\_\_\_\_ Brenda Clark

\_\_\_\_\_ Danielle Withee

\_\_\_\_\_ Tammy Buswell