

**TOWN OF STETSON
SELECTMEN'S MINUTES
DATE: October 27, 2021
6:00 P.M.**

I. OPEN MEETING

Millard Butler opened the meeting by leading the Pledge of Allegiance.

A. ROLL CALL

Millard Butler, Brenda Clark, Leslie Merrill, Danielle Withee and Tammy Buswell were all present.

B. MINUTES OF THE MEETING

1. Upon motion by Danielle Withee, seconded by Brenda Clark, it was voted 4-0 to approve the October 13, 2021 Meeting Minutes with Leslie Merrill abstaining as he was not present at that meeting.
2. Approve Town Meeting Minutes – Tabled
3. Upon motion by Leslie Merrill, seconded by Danielle Withee, it was unanimously voted to approve the October 21, 2021 Special Selectmen's Meeting Minutes.

C. QUIT CLAIM DEEDS – None

D. WARRANTS

1. Upon motion by Brenda Clark, seconded by Millard Butler, it was unanimously voted to approve Advantage Payroll Warrant #8.
2. Motion made by Tammy Buswell, seconded by Brenda Clark, regarding approving Expenditures #16. Danielle Withee questioned the billing in regards to the labor portion by Sullivan's Waste for Big Trash Day. Upon motion by Tammy Buswell, seconded by Millard Butler, it was voted 3-0 to approve Expenditures #16 with the exception of Sullivan's Waste until follow-up could be done. Danielle Withee and Leslie Merrill abstained from voting due to a bill from Gray's Construction.

E. BOARD OF ASSESSORS

Millard Butler reported that Danielle Davis had been in today, would be in tomorrow and possibly Friday, if needed.

Upon motion by Tammy Buswell, seconded by Leslie Merrill, it was unanimously voted to approve the MVR and supporting documentation to be provided to the State of Maine.

Upon motion by Millard Butler, seconded by Danielle Withee, it was unanimously voted to approve the Homestead Exemption and Veteran Exemption abatements.

Upon motion by Leslie Merrill, seconded by Danielle Withee, it was unanimously voted to approve the abatements and corresponding supplements for property sold after April 1.

Millard Butler stated he spoke with Danielle Davis and supplemental tax bills are mailed separately from the regular tax bills. He said that Danielle Davis will be filling out the paperwork for the USPS in regards to starting an investigation into why the mock tax bills were not received by the residents. Brenda Cookson stated they had not received their tax bill and subsequently had to come to the town office to get a copy. She stated she had talked to a few other people who also had not received theirs. Conversation continued that some residents had posted on the Stetson Rant and Rave Facebook page they also had not received their tax bills. Millard said there were approximately 2 dozen that had been returned to the Town Office as undeliverable. He requested word be put out that those who have not received their bills to contact the Town Office and a list would be started. Jody Lyford suggested maybe starting a second investigation with the USPS to determine if there is a pattern.

II. OLD BUSINESS

- A. Foreclosure Buy Back Program – Tabled
- B. Rapid Renewal & Debit/Credit Card machine – Tabled
- C. Policy & Procedure Manual – Tabled
- D. Status of applicants regarding open positions within the town

Millard Butler said a Code Enforcement Officer/Licensed Plumbing Inspector had been hired. He has the same hours and salary as the prior CEO/LPI. He also said a Town Clerk had been hired. Discussion was to see if there would be the possibility to be opened the Thursday before taxes were due for those who work and were concerned about mailing their tax bills.

- E. Zoom policy – Tabled
- F. ARPA update

Millard Butler stated the application process is completed, and we are just waiting for the funding.

III. NEW BUSINESS

Brenda Clark stated there was an issue between the Town Office and the Library regarding the newsletter. Millard Butler will reach out to both and attempt to resolve the issue.

IV. COMMITTEE REPORTS

- A. ANIMAL CONTROL – None
- B. APPEALS BOARD – None
- C. CEMETERY

Millard Butler said he had spoken with Julie Brownie. The signs are up in the cemeteries and the trees have been pruned at the Coboro Road cemetery. He said The Cemetery Committee was going to investigate more this winter in how to utilize the two funds that were being held at TD Bank.

D. CODE ENFORCEMENT OFFICER – None

E. E911 – None

F. EDUCATION – None

G. EMERGENCY PREPAREDNESS COMMITTEE

Rita Albee stated they were still in need of volunteers and asked if something could be put in the newsletter. She was advised to reach out to Laura Ward at the Library.

H. EMT/RESCUE – None

I. FIRE DEPARTMENT

Lt. Gene Trojano advised the ladders passed inspection. Tammy Buswell inquired about the town fire warden need mentioned by Chief Eric Strout at the last meeting and how the process gets handled. Lt. Trojano stated Chief Strout had been at a commissioners' meeting to address this and the fire department actually will take care of this process.

Sara Turner mentioned the Stetson website was not updated regarding contacts for personnel who are able to issue fire permits. It is listed in two places on the website and still needs to be updated.

J. MEETINGHOUSE

Danielle Withee stated she and Leslie Merrill had been at the Meetinghouse because of a leaking pipe. She reported that the sheetrock is up and mudding process had started. The goal is to make the repaired portion match the rest of the wall.

K. PARKS & RECREATION

Corey Leighton advised they had a really good turnout for the Trunk or Treat.

L. PLANNING BOARD – None

M. PLUMBING INSPECTOR – None

N. RECYCLING & SOLID WASTE COLLECTION – None

O. ROAD COMMISSIONER

Millard Butler said Joe Gray had met with the new owners on the Burleigh Road regarding the bus/plow truck turnaround. Because of the shift they work, they are asking the turnaround not to happen in their driveway. After speaking with a couple of other property owners and possibly using their driveways and being refused, Millard and Joe Gray looked at a driveway called Deer Run on the Burleigh Road which could be utilized. The driveway is on the section of road which is not maintained by the town. It is approximately 400-500 feet beyond where the town ends maintenance. Joe told Millard he could build the section of road up for no more than \$9,500. Millard requested the board members take a ride down and determine if this may be a feasible option. He also requested if Corey Leighton could make sure the buses would be able to turn around alright at this location.

P. STATE LEGISLATIVE CORRESPONDANCE – None

Q. TREASURER – None

R. WELFARE DIRECTOR – None

S. OTHER – None

V. TRAINING – None

VI. PUBLIC COMMENTS

Rita Albee had an issue with how a Penobscot County Sheriff's deputy handled a vehicle running a stop sign at the intersection of East Newport Road/Lakins Road/Mt. Pleasant Road intersection while he was dealing with a couple of runaways just down the road. Tammy Buswell to reach out to Sheriff Troy Morton regarding this.

VII. SELECTMEN COMMENTS

Brenda Clark said she had spoken with Val Hopkins at the post office regarding issues on addresses from the town office. Millard Butler to follow up with Val on this.

VIII. EXECUTIVE SESSION – None

IX. ADJOURNMENT

Upon motion by Millard Butler, seconded by Leslie Merrill, it was unanimously voted to adjourn the meeting at 7:10 p.m.

_____ Millard Butler, Chairman

_____ Leslie Merrill, Vice Chairman

_____ Brenda Clark

_____ Danielle Withee

_____ Tammy Buswell